

# HOUSTON FORENSIC SCIENCE LGC, INC.

## NOTICE OF PUBLIC MEETING

**February 12, 2013**

Beginning at **9:00 a.m.** on the date set out above, the Board of Directors (the "Board") of Houston Forensic Science LGC, Inc. (the "Corporation") will meet in the Council Annex Chambers, 900 Bagby St. (Public Level), Houston, Texas 77002. Items listed below may be taken out of order at the discretion of the chair.

### AGENDA

1. Call to Order.
2. Roll call; confirmation of presence of quorum.
3. Reading of draft Minutes of previous meeting (January 16, 2013); consideration of proposed corrections, if any; approval of Minutes.
4. Public Comment.
5. Presentation by Robin Guidry, M.S., F-ABC regarding an overview of DNA processing in the HPD crime lab.
6. Proposal for the board to ratify check that was inadvertently mailed with only one signature, and related action.
7. Discussion of current "single signature" limit and proposal to modify the banking resolution to increase that limit, and related action.
8. Discussion of issues related to indemnification of members of the Technical Advisory Group and others, and related action.
9. Report from the working group on the Technical Advisory Group.
10. Report from working group on transition issues, including budget and insurance issues.
11. Update on status of CEO search, and status on other employment related issues.
12. Report from working group considering issues related to a statement of mission and goals, and discussion relating to those issues.
13. Adjournment.

– NOTICE REGARDING SPECIAL NEEDS –

Persons requiring accommodations for special needs may contact Deborah Bohr (832-393-6384) to arrange for assistance.

– NOTICE REGARDING PUBLIC COMMENT –

Members of the public may address the Board during the "Public Comment" segment of the meeting. Each speaker should sign the Public Comment Sheet available at the rear of the meeting room at least ten minutes before the meeting is called to order. Each speaker should limit his or her comments to three minutes. The Chairman may limit both the number of speakers and the time allotted for each speaker. A speaker may address any subject relevant to the purpose of the Corporation; however, under Texas law the Board may not respond to or otherwise discuss a subject not listed on the Agenda set out above. (Exception: The Board may discuss a proposal to place a subject on the agenda for a future meeting.) A speaker who plans to submit a document for the Board's consideration should provide at least ten copies of the document, each marked with the speaker's name.

– NOTICE REGARDING CLOSED MEETINGS –

As authorized by Texas Government Code Chapter 551 (the "Open Meetings Act"), the presiding officer may announce that the Board will convene in a closed meeting; that is, in "a meeting to which the public does not have access," sometimes known as an "executive session." The presiding officer's announcement will identify the provision(s) of the Open Meetings Act under which the closed meeting will be held. Any final action by the Board on a matter deliberated in the closed meeting will be taken only in a meeting open to the public.