

HOUSTON FORENSIC SCIENCE CENTER, INC.

**NOTICE OF PUBLIC MEETING
December 11, 2015**

Beginning at **9:00 a.m.** on the date set out above, the Board of Directors (the "Board") of the Houston Forensic Science Center, Inc. (the "Corporation") will meet in the Council Annex Chambers, 900 Bagby St. (Public Level), Houston, Texas 77002. Items listed below may be taken out of order at the discretion of the chair.

AGENDA

1. Call to Order.
2. Roll call; confirmation of presence of quorum.
3. Discussion of board changes, including introduction of Dr. Stacey Mitchell as new board member.
4. Reading of draft Minutes of previous meeting (November 13, 2015); consideration of proposed corrections, if any; approval of Minutes.
5. Public Comment.
6. Chair's Report.
7. President's Report, including discussion of personnel status, technology updates, media updates, new business opportunities, training report, and planned initiatives.
8. Report from Mr. Darrell Stein regarding operations report.
9. Treasurer's Report.
10. Report from Ms. Lori Wilson regarding quality assurance.
11. Report from Ms. Janet Blancett regarding activities of the Technical Advisory Group.
12. Consideration of revision or replacement of Board Resolution No. 2012-005 (pertaining to Technical Advisory Group).
13. Adjournment.

– NOTICE REGARDING SPECIAL NEEDS –

Persons requiring accommodations for special needs may contact the HFSC at 713-929-6760 to arrange for assistance.

– NOTICE REGARDING PUBLIC COMMENT –

Members of the public may address the Board during the "Public Comment" segment of the meeting. Each speaker should limit his or her comments to three minutes. The Chairman may limit both the number of speakers and the time allotted for each speaker. A speaker may address any subject relevant to the purpose of the Corporation; however, under Texas law the Board may not respond to or otherwise discuss a subject not listed on the Agenda set out above. (Exception: The Board may discuss a proposal to place a subject on the agenda for a future meeting.) A speaker who plans to submit a document for the Board's consideration should provide at least ten copies of the document, each marked with the speaker's name.

– NOTICE REGARDING CLOSED MEETINGS –

As authorized by Texas Government Code Chapter 551 (the "Open Meetings Act"), the presiding officer may announce that the Board will convene in a closed meeting; that is, in "a meeting to which the public does not have access," sometimes known as an "executive session." The presiding officer's announcement will identify the provision(s) of the Open Meetings Act under which the closed meeting will be held. Any final action by the Board on a matter deliberated in the closed meeting will be taken only in a meeting open to the public.