

HOUSTON FORENSIC SCIENCE CENTER, INC.

**NOTICE OF PUBLIC MEETING  
November 14, 2014**

Beginning at **9:00 a.m.** on the date set out above, the Board of Directors (the "Board") of the Houston Forensic Science Center, Inc. (the "Corporation") will meet in the Council Annex Chambers, 900 Bagby St. (Public Level), Houston, Texas 77002. Items listed below may be taken out of order at the discretion of the chair.

**AGENDA**

1. Call to Order.
2. Roll call; confirmation of presence of quorum.
3. Reading of draft Minutes of previous meeting (October 10, 2014); consideration of proposed corrections, if any; approval of Minutes.
4. Public Comment.
5. Proposal for ratification of previous board actions, and possible related action.
6. Update from HPD Captain Jennifer Evans regarding status of the sexual assault kit project.
7. President's Report, including discussion of personnel status, case metrics, technology updates, media updates, new business opportunities, training report, and planned initiatives.
8. Treasurer's Report.
9. Report from Ms. Irma Rios regarding quality assurance.
10. Report on status of potential Interlocal Agreement with City of Pasadena.
11. Follow up on previous discussion regarding investigation by Texas Forensic Science Commission.
12. Proposal for policy regarding communications between HFSC personnel and third parties, and possible related action.
13. Discussion of Office of Inspector General Report re alleged failure to follow standard operating procedure regarding completeness of analysis report.
14. Adjournment.

– NOTICE REGARDING SPECIAL NEEDS –

Persons requiring accommodations for special needs may contact the HFSC at 713-929-6760 to arrange for assistance.

– NOTICE REGARDING PUBLIC COMMENT –

Members of the public may address the Board during the "Public Comment" segment of the meeting. Each speaker should limit his or her comments to three minutes. The Chairman may limit both the number of speakers and the time allotted for each speaker. A speaker may address any subject relevant to the purpose of the Corporation; however, under Texas law the Board may not respond to or otherwise discuss a subject not listed on the Agenda set out above. (Exception: The Board may discuss a proposal to place a subject on the agenda for a future meeting.) A speaker who plans to submit a document for the Board's consideration should provide at least ten copies of the document, each marked with the speaker's name.

– NOTICE REGARDING CLOSED MEETINGS –

As authorized by Texas Government Code Chapter 551 (the "Open Meetings Act"), the presiding officer may announce that the Board will convene in a closed meeting; that is, in "a meeting to which the public does not have access," sometimes known as an "executive session." The presiding officer's announcement will identify the provision(s) of the Open Meetings Act under which the closed meeting will be held. Any final action by the Board on a matter deliberated in the closed meeting will be taken only in a meeting open to the public.