

HOUSTON FORENSIC SCIENCE CENTER, INC.

RESOLUTION NO. 2022- 001

RESOLUTION REGARDING AUTHORITY TO WITHDRAW FUNDS OF THE CORPORATION.

WHEREAS, the Board of Directors (the “Board”) of Houston Forensic Science Center, Inc. (the “Corporation” or “HFSC”) has concluded the Corporation’s interests will be served by revising procedures for disbursement from the Corporation’s funds; and

WHEREAS, the Board has concluded that it is in the best interests of the Corporation to increase the amount of disbursement within the authority of the President and CEO, and that such action will further the purposes of the Corporation;

NOW THEREFORE, BE IT RESOLVED BY THE DIRECTORS OF CORPORATION:

SECTION 1. That the findings contained in the preamble of this Resolution are declared to be true and correct and are adopted as part of this Resolution.

SECTION 2. That for the purpose of this Resolution the following terms have the meanings stated:

- (a) "Account Signer" means a person whose Signature authorizes a disbursement from the Corporation's funds in a manner consistent with (i) this Resolution; (ii) the Corporation's agreements with the bank into which the Corporation deposits its funds; and (iii) applicable law.
- (b) "CEO" means the Chief Executive Officer of the Corporation.
- (c) "CFO" means the Chief Financial Officer of the Corporation.
- (d) "Chair" means the Chair of the Corporation's Board of Directors.
- (e) "COO" means the Chief Operating Officer of the Corporation.
- (f) "Signature" includes "electronic signature" as defined by Section 322.002(8), Texas Business & Commerce Code.
- (g) "Vice Chair" means the Vice Chair of the Corporation's Board of Directors.

SECTION 3. That the following persons are Account Signers, but only for disbursements in the amounts listed below:

<u>Amount of Disbursement</u>	<u>Required Account Signer(s)</u>
Less than \$20,000.00.	Any one of the CEO, CFO, or COO.
\$20,000.00 or more but less than \$100,000.00.	Any two of the CEO, CFO, or COO.
\$100,000.00 or more but less than <u>\$300,000.00</u> .	The CEO and either the CFO or COO.
<u>\$300,000.00</u> or more.	The CEO, and either the CFO or COO, along with either the Chair or Vice Chair.

SECTION 4. That to the extent any provisions of Resolution 2012-003, 2013-001, 2013-002, or 2015-001 are inconsistent with this Resolution, the said provisions of the previous Resolutions are repealed.

SECTION 5. That this Resolution shall take effect immediately upon its adoption by the Board of Directors.

ADOPTED this 14th day of January, 2022.

CERTIFICATE

The undersigned hereby certifies that this Resolution **2022-001** was duly adopted by the Board of Directors of Houston Forensic Science Center, Inc., on the 14th day of January, 2022.

Executed this 25th day of January, 2022.

By: *Amanda DeBerry*

Amanda DeBerry, Secretary of the Board of Directors