September 2022 Operations Data
September 2022 Company Overview

**HFSC Turnaround Time (TAT)**

<table>
<thead>
<tr>
<th>TAT Date Range*</th>
<th>Porter Lee</th>
<th>Justice Trax</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date Range</td>
<td>10/1/2021</td>
<td>10/1/2021</td>
</tr>
<tr>
<td>To Date</td>
<td>9/30/2022</td>
<td>9/30/2022</td>
</tr>
</tbody>
</table>

**Analysis TAT** 32

**Overall TAT** 93

* Both Porter Lee and Justice Trax date ranges MUST be set to the same date range.

**Backlog**

- Number of Requests Backlogged: 5,898
- % of Requests in Backlog: 20.5%

**Avg Age of Open Requests**

- Avg Age of Open Request:
  - July 2022: 137
  - August 2022: 139
  - September 2022: 137

- % Decrease in Avg Age of Open Requests*: 
  - 42.7%

* compared to beginning of performance year
Key for Dashboard Section Pages

Type of Testing
- Seized Drugs Examination
- Priority Type: All

Pending work
- Unassigned: 473
- Draft: 11
- Tech: 10
- Admin: 14

Center of ring = total pending cases
Ring = breakdown of age for all pending cases

TAT = Turnaround Time
MTD = Month to Date
Backlogged Requests = Requests open over 30 days
Key for Dashboard Historical Pages 1/2

**Date Range**
- 8/1/2018 to 8/31/2019

**Total TAT by Month**
- Data broken down by month
- February 2019: 28.9
- March 2019: 26.3
- April 2019: 25.2
- May 2019: 27.6
- June 2019: 20.9
- July 2019: 25.7
- August 2019: 26.9

**Requests Completed**
- February 2019: 10
- March 2019: 25
- April 2019: 21
- May 2019: 24
- June 2019: 30
- July 2019: 26
- August 2019: 33

**Selected Time Frame Averages**
- Total TAT (Rec’d-Compl.) Avg: 26.11
- Assigned TAT (Asgmt-Compl.) Avg: 16.08

**Requests more than 30 days old are considered to be backlogged requests**

**TAT = Turnaround Time**
Data broken down by month

Overall average for the selected date range

* months with zero activity are not calculated into the average
Client Services and Case Management (CS/CM)
CS/CM – September Evidence Handling

Total Time by Section (Hours)
See Time Categories by Section slide for breakdown

<table>
<thead>
<tr>
<th>Section</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seized Drugs</td>
<td>23.58</td>
</tr>
<tr>
<td>Morgue Run</td>
<td>19.07</td>
</tr>
<tr>
<td>Firearms</td>
<td>69.27</td>
</tr>
<tr>
<td>Biology</td>
<td>2.05</td>
</tr>
<tr>
<td>Latent Print Comparison</td>
<td>1.26</td>
</tr>
<tr>
<td>Toxicology</td>
<td>0.21</td>
</tr>
<tr>
<td>Digital &amp; Multimedia</td>
<td>0.97</td>
</tr>
<tr>
<td>Latent Print Processing</td>
<td>0.12</td>
</tr>
<tr>
<td>Other</td>
<td>3.32</td>
</tr>
</tbody>
</table>

Total Items by Section

<table>
<thead>
<tr>
<th>Section</th>
<th>Items</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seized Drugs</td>
<td>1196</td>
</tr>
<tr>
<td>Morgue Run</td>
<td>143</td>
</tr>
<tr>
<td>Firearms</td>
<td>153</td>
</tr>
<tr>
<td>Biology</td>
<td>672</td>
</tr>
<tr>
<td>Latent Print Comparison</td>
<td>249</td>
</tr>
<tr>
<td>Toxicology</td>
<td>102</td>
</tr>
<tr>
<td>Digital &amp; Multimedia</td>
<td>17</td>
</tr>
<tr>
<td>Latent Print Processing</td>
<td>143</td>
</tr>
<tr>
<td>Other</td>
<td>2771</td>
</tr>
</tbody>
</table>
CS/CM – September

Requests by Type

- Subpoena for Records, 19
- Discovery, 21
- Supplemental Discovery, 18
- 3914 Request, 8
- Errors, 4
- ALR, 2
- Other, 1
- Chapter 64, 1

Subpoenas & Records Requests

- Subpoenas
  - June: 350
  - July: 380
  - August: 400
  - September: 420

- Records Requests
  - June: 300
  - July: 330
  - August: 360
  - September: 370
### TAT by Phase of Work (MTD)

<table>
<thead>
<tr>
<th>Phase</th>
<th>Completed</th>
<th>Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>0.9</td>
<td>0.3</td>
</tr>
</tbody>
</table>

- **Assign TAT**
- **Draft TAT**
- **Admin Review TAT**

### TAT by Phase of Work (Past 90 Days)

<table>
<thead>
<tr>
<th>Phase</th>
<th>Completed</th>
<th>Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>1.2</td>
<td>0.2</td>
</tr>
</tbody>
</table>

### Month to Date

- **Completed**: 314
- **Received**: 309

### 30 Day Avg (Over Past 90 Days)

- **Completed**: 310
- **Received**: 304
Received by Month

Total Received
4,375
Received per Month (Avg)*
337

Completed by Month

Total Completed
4,380
Completed per Month (Avg)*
337

* months with zero activity are not calculated into the average
Longest Time in Phase (Pending)

<table>
<thead>
<tr>
<th>Status</th>
<th># of Unassigned</th>
<th># Pending Draft</th>
<th># Pending Admin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unassigned</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Draft</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Admin</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Goal: Threshold for the max # of requests in each bucket

# of Unassigned Goal: 3 (+100%)
# Pending Draft Goal: 5 (+100%)
# Pending Admin Goal: 10 (+100%)

Pending Requests

[Diagram showing Pending Requests with 0 requests]

Overall TAT (MTD)

Days Old
- 0-15
- 16-30
- 31-60
- 61-90
- 91-120
- >121

Goal: 5, 10

Accessioning TAT (MTD)

Goal: 5, 10

Avg Age (days): (Blank)

TAT by Phase of Work (MTD)

- 0.1

TAT by Phase of Work (Past 90 Days)

- 0.2

Month to Date

<table>
<thead>
<tr>
<th>Status</th>
<th>Completed</th>
<th>Received</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>21</td>
<td>21</td>
</tr>
</tbody>
</table>

30 Day Avg (Over Past 90 Days)

<table>
<thead>
<tr>
<th>Status</th>
<th>Completed</th>
<th>Received</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>13</td>
<td>13</td>
</tr>
</tbody>
</table>
Received by Month

Total Received
215

Received per Month (Avg)*
17

Completed by Month

Total Completed
215

Completed per Month (Avg)*
17

* months with zero activity are not calculated into the average
Seized Drugs
**Service**
Seized Drugs Examination

**Priority Type**
Mari

**Backlogged Requests:** 477

**Avg Age of Backlog (days):** 198

### Longest Time in Phase (Pending)

<table>
<thead>
<tr>
<th>Category</th>
<th>Unassigned</th>
<th>Draft</th>
<th>Tech</th>
<th>Admin</th>
</tr>
</thead>
<tbody>
<tr>
<td># of Unassigned</td>
<td>746</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### # of Unassigned

- **513**
  - Goal: 100 (+113%)

### # Pending Draft

- **0**
  - Goal: 100 (+100%)

### # Pending Tech

- **5**
  - Goal: 50 (+90%)

### # Pending Admin

- **0**
  - Goal: 50 (+100%)

Goal= Threshold for the max # of requests in each bucket

### Pending Requests

- **518**
  - Days Old:
    - 0-15: 18
    - 16-30: 54
    - 31-60: 47
    - 61-90: 43
    - 91-120: 43
    - >121: 43

### Avg Age (days):

- **184**

### TAT by Phase of Work (MTD)

- **315.4**

### TAT by Phase of Work (Past 90 Days)

- **276.0**

### Month to Date

- **Completed:** 18
- **Received:** 41

### 30 Day Avg (Over Past 90 Days)

- **Completed:** 32
- **Received:** 48
Toxicology
Received Filter

Received by Month

Total Received:
4,112
Received per Month (Avg)*
316

Completed Filter

Completed by Month

Total Completed:
4,159
Completed per Month (Avg)*
320

* months with zero activity are not calculated into the average
**Received by Month**

- Total Received: 1,406
- Received per Month (Avg)*: 108

**Completed by Month**

- Total Completed: 1,860
- Completed per Month (Avg)*: 143

* months with zero activity are not calculated into the average
Firearms
Received by Month

- Total Received: 505
- Received per Month (Avg)*: 39

Completed by Month

- Total Completed: 404
- Completed per Month (Avg)*: 31

* months with zero activity are not calculated into the average
Received by Month:

Total Received: 6,163
Received per Month (Avg)*: 474

Completed by Month:

Total Completed: 6,102
Completed per Month (Avg)*: 469

* months with zero activity are not calculated into the average
Forensic Biology
### Longest Time in Phase (Pending)

<table>
<thead>
<tr>
<th>Status</th>
<th>Unassigned</th>
<th>Draft</th>
<th>Tech</th>
<th>Admin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Count</td>
<td>0</td>
<td>751</td>
<td>311</td>
<td>30</td>
</tr>
</tbody>
</table>

### # of Unassigned

- **0**
  - Goal: 20 (+100%)

### # Pending Draft

- **411**
  - Goal: 24 (+162.5%)

### # Pending Tech

- **9**
  - Goal: 24 (+62.5%)

### # Pending Admin

- **2**
  - Goal: 20 (+90%)

Goals: Threshold for the max # of requests in each bucket

### Pending Requests

- **38**
- **32**
- **2**

### Avg Age (days): 217

### Backlogged Requests: 36

### Avg Age of Backlog (days): 228

### TAT by Phase of Work (MTD)

<table>
<thead>
<tr>
<th>Time Frame</th>
<th>TAT (Days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.0</td>
<td>6.0</td>
</tr>
<tr>
<td>10.3</td>
<td>4.5</td>
</tr>
</tbody>
</table>

### TAT by Phase of Work (Past 90 Days)

<table>
<thead>
<tr>
<th>Time Frame</th>
<th>TAT (Days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1</td>
<td>15.24</td>
</tr>
<tr>
<td>198.1</td>
<td></td>
</tr>
</tbody>
</table>

### Month to Date

- **Completed**: 4
- **Received**: 2

### 30 Day Avg (Over Past 90 Days)

- **Completed**: 5
- **Received**: 4
Received Filter

9/1/2021  9/30/2022

Received by Month

Total Received

1286

Received per Month (Avg)*

99

Completed Filter

Total Completed

1340

Completed by Month

Completed per Month (Avg)*

103

* months with zero activity are not calculated into the average
Longest Time in Phase (Pending)

<table>
<thead>
<tr>
<th>Section</th>
<th>Request Type</th>
<th>Backlogged Requests:</th>
<th>Avg Age of Backlog (days):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Screening</td>
<td>All</td>
<td>15</td>
<td>51</td>
</tr>
</tbody>
</table>

# of Unassigned: 0

- Goal: 10 (+100%)

# Pending Draft: 55

- Goal: 14 (-292.86%)

# Pending Tech: 0

- Goal: 16 (+100%)

# Pending Admin: 0

- Goal: 12 (+100%)

Pending Requests

- Avg Age (days): 21

Overall TAT (MTD)
- 25.6
  - Goal: 10, 11

Analysis TAT (MTD)
- 25.3
  - Goal: 10, 11

Overall TAT (Past 90 Days)
- 24.4
  - Goal: 10, 11

Analysis TAT (Past 90 Days)
- 24.3
  - Goal: 10, 11

TAT by Phase of Work (MTD)

<table>
<thead>
<tr>
<th>Assign TAT</th>
<th>Draft TAT</th>
<th>Tech Review TAT</th>
<th>Admin Review TAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>210</td>
<td>32</td>
<td>12</td>
<td></td>
</tr>
</tbody>
</table>

TAT by Phase of Work (Past 90 Days)

<table>
<thead>
<tr>
<th>Completed</th>
<th>Recieved</th>
</tr>
</thead>
<tbody>
<tr>
<td>28.5</td>
<td>2.7</td>
</tr>
</tbody>
</table>

Month to Date

- Completed: 108
- Received: 90

30 Day Avg (Over Past 90 Days)

- Completed: 91
- Received: 88
Date Range
9/1/2021 9/30/2022

Total TAT by Month

Request Type

Selected Time Frame Averages
16.25
Total TAT (Rec’d-Compl.) Avg
16.70
Assigned TAT (Asgmt.-Compl.) Avg

Requests Completed

Received to Complete
1110
Requests Completed
147
Requests Completed > 30 Days
13.24 %
% Completed > 30 Days

Requests more than 30 days old are considered to be backlogged requests.
Received by Month

- Total Received: 1146
- Received per Month (Avg)*: 88

Completed by Month

- Total Completed: 1110
- Completed per Month (Avg)*: 85

* months with zero activity are not calculated into the average
**Section**
CODIS

**CODIS Hit Type**
All

**Backlogged Requests:** 1

**Avg Age of Backlog (days):** 35

**Longest Time in Phase (Pending)**
- **Unassigned:** 35
- **Draft:** 3
- **Admin:** 0

**# of Unassigned**
- Goal: 100 (+66%)
- 34

**# Pending Draft**
- Goal: 20 (+85%)
- 3

**# Pending Admin**
- Goal: 15 (+66.67%)
- 5

**Pending Requests**
- Average Age (days): 11
- Total: 42

**Overall TAT (MTD)**
- Completed: 11.0
- Received: 5.0

**Overall TAT (Past 90 Days)**
- Completed: 10.7
- Received: 4.7

**TAT by Phase of Work (MTD)**
- 4.9

**TAT by Phase of Work (Past 90 Days)**
- 4.1

**Month to Date**
- Completed: 281
- Received: 257

**30 Day Avg (Over Past 90 Days)**
- Completed: 253
- Received: 246
Date Range
9/1/2021  9/30/2022

Total TAT by Month

Requests Completed

Received to Complete
4907 Requests Completed
108 Requests Completed > 30 Days
2.20 % % Completed > 30 Days
Received Filter
9/1/2021 to 9/30/2022

Total Received
4747
Received per Month (Avg)*
365

Completed Filter
9/1/2021 to 9/30/2022

Total Completed

Completed per Month (Avg)*
* months with zero activity are not calculated into the average
Latent Prints
Received by Month

Total Received
1,345

Received per Month (Avg)*
103

Completed by Month

Total Completed
2,515

Completed per Month (Avg)*
193

* months with zero activity are not calculated into the average
Received by Month

- Total Received: 434
- Received per Month (Avg)*: 33

Completed by Month

- Total Completed: 258
- Completed per Month (Avg)*: 20

* months with zero activity are not calculated into the average
Digital Multi-Media
**Date Range**

- 9/1/2021
- 9/30/2022

**Total TAT by Month**

- Received-Assign TAT
- Assigned TAT
- Total TAT

**Requests Completed**

- Received to Complete: 76
  - Requests Completed: 76
  - Requests Completed > 30 Days Old: 1
    - % Completed > 30 Days Old: 1.32%

Requests more than 30 days old are considered to be backlogged requests.
**Received by Month**

- Total Received: 134
- Received per Month (Avg)*: 10

**Completed by Month**

- Total Completed: 132
- Completed per Month (Avg)*: 10

* months with zero activity are not calculated into the average
### Longest Time in Phase (Pending)

<table>
<thead>
<tr>
<th>Status</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unassigned</td>
<td>569</td>
</tr>
<tr>
<td>Draft</td>
<td>3</td>
</tr>
<tr>
<td>Tech</td>
<td>29</td>
</tr>
<tr>
<td>Admin</td>
<td>15</td>
</tr>
</tbody>
</table>

### # of Unassigned

- **341**
  - Goal: 50 (-592%)

### # Pending Draft

- **3**
  - Goal: 5 (+40%)

### # Pending Tech

- **6**
  - Goal: 5 (-20%)

### # Pending Admin

- **2**
  - Goal: 5 (+60%)

### Pending Requests

- **352**
  - Avg Age (days): **256**

### Overall TAT (MTD)

- **307.7**
  - Goal: 45, 46

### Analysis TAT (MTD)

- **27.4**
  - Goal: 45, 46

### TAT by Phase of Work (MTD)

- **290.3**

### TAT by Phase of Work (Past 90 Days)

- **237.4**

### Month to Date

- **Completed**: 27
- **Received**: 21

### 30 Day Avg (Over Past 90 Days)

- **Completed**: 27
- **Received**: 18
DFL and DME

**Date Range**

9/1/2021 - 9/30/2022

**Total TAT by Month**

- Total TAT
- Rcd'd Assign TAT
- Assigned TAT

**Selected Time Frame Averages**

- Total TAT (Rcd'd-Compl.) Avg: 152.29
- Assigned TAT (Assignt-Compl.) Avg: 13.56

**Requests Completed**

- Received to Complete: 349
  - Requests Completed: 221
  - Requests Completed > 30 Days Old: 63.32%

Requests more than 30 days old are considered to be backlogged requests.
DFL and DME

Received by Month

- September 2021: 52
- October 2021: 43
- November 2021: 48
- December 2021: 59
- January 2022: 61
- February 2022: 60
- March 2022: 45
- April 2022: 43
- May 2022: 30
- June 2022: 19
- July 2022: 22
- August 2022: 14
- September 2022: 22

Total Received: 518
Received per Month (Avg)*: 40

Completed by Month

- September 2021: 37
- October 2021: 46
- November 2021: 35
- December 2021: 22
- January 2022: 32
- February 2022: 17
- March 2022: 28
- April 2022: 22
- May 2022: 15
- June 2022: 16
- July 2022: 26
- August 2022: 34
- September 2022: 27

Total Completed: 349
Completed per Month (Avg)*: 27

* months with zero activity are not calculated into the average
Crime Scene Unit
Service | Priority Type | Received Filter
---|---|---
CSU Response | All | 9/1/2021 | 9/30/2022

Received by Month

<table>
<thead>
<tr>
<th>Month</th>
<th>Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 2021</td>
<td>243</td>
</tr>
<tr>
<td>October 2021</td>
<td>181</td>
</tr>
<tr>
<td>November 2021</td>
<td>143</td>
</tr>
<tr>
<td>December 2021</td>
<td>106</td>
</tr>
<tr>
<td>January 2022</td>
<td>200</td>
</tr>
<tr>
<td>February 2022</td>
<td>148</td>
</tr>
<tr>
<td>March 2022</td>
<td>104</td>
</tr>
<tr>
<td>April 2022</td>
<td>126</td>
</tr>
<tr>
<td>May 2022</td>
<td>172</td>
</tr>
<tr>
<td>June 2022</td>
<td>174</td>
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<tr>
<td>July 2022</td>
<td>111</td>
</tr>
<tr>
<td>August 2022</td>
<td>124</td>
</tr>
<tr>
<td>September 2022</td>
<td>119</td>
</tr>
</tbody>
</table>

Total Received

1,951

Received per Month (Avg)*

150

Completed Filter

<table>
<thead>
<tr>
<th>Month</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 2021</td>
<td>243</td>
</tr>
<tr>
<td>October 2021</td>
<td>172</td>
</tr>
<tr>
<td>November 2021</td>
<td>151</td>
</tr>
<tr>
<td>December 2021</td>
<td>163</td>
</tr>
<tr>
<td>January 2022</td>
<td>187</td>
</tr>
<tr>
<td>February 2022</td>
<td>283</td>
</tr>
<tr>
<td>March 2022</td>
<td>301</td>
</tr>
<tr>
<td>April 2022</td>
<td>206</td>
</tr>
<tr>
<td>May 2022</td>
<td>112</td>
</tr>
<tr>
<td>June 2022</td>
<td>178</td>
</tr>
<tr>
<td>July 2022</td>
<td>169</td>
</tr>
<tr>
<td>August 2022</td>
<td>235</td>
</tr>
<tr>
<td>September 2022</td>
<td>235</td>
</tr>
</tbody>
</table>

Total Completed

2,560

Completed per Month (Avg)*

197

* months with zero activity are not calculated into the average
Received Filter

Received by Month

Total Received
939
Received per Month (Avg)*
72

Completed Filter

Completed by Month

Total Completed
748
Completed per Month (Avg)*
62

* months with zero activity are not calculated into the average